



أكاديمية فطر الموسيقى  
Qatar Music Academy

عضو في مؤسسة قطر  
Member of Qatar Foundation

2023 / 2024

FEE GUIDELINES



# Qatar Music Academy

## Fee Guidelines

23/24

### Application fees

A one-time, non-refundable fee of **QAR 500** (QAR 250 for Music Appreciation classes and students who attend only one ensemble class) will be paid by each new student after submitting the online application.

Students will pay a **QAR 500** seat reservation fee to re-enroll for the next academic year. This amount will be deducted from their annual tuition fees.

### Tuition fees

- Fees must be remitted in accordance with the specified deadlines set by the Finance Office at Qatar Music Academy.
- An academic year is comprised of two terms. Full payment for each term is due at the commencement of that term.
- The fees for each term are determined by the number of academic calendar days within that specific term. The academic calendar is annually published on Qatar Music Academy's website.
- In the Academic Music program, students have the option to register for multiple ensemble classes. However, it is important to note that the program includes **one ensemble** class without an additional charge. If a student chooses to attend two ensembles, they will be charged for the ensemble with the higher cost among the two.
- Students are allowed to switch between programs, with a **maximum of three switches** during their tenure at QMA. This can be done only with written approvals from the Heads of both departments. Upon switching, tuition fees will be recalculated based on the fee structure of the new program/department, and any overpayment will be eligible for a refund.
- In the event of cancellation or withdrawal during the academic term or year, active siblings are eligible for a fee transfer amongst their other siblings. Please note that this does not apply to scholarship transfers.
- Please be aware that additional fees are not included in the calculation of each term's tuition fees. Students are responsible for paying these additional fees if they are applicable. Specifically, students must cover fees associated with external examinations, such as those conducted by ABRSM (The Associated Board of the Royal Schools of Music), in accordance with the ABRSM's fee schedule and policies.
- Qatar Music Academy scholarship students will be charged for any additional activities as per Qatar Music Academy's Scholarship Program Guidelines.
- Music instrument rental fees and guarantee checks are not included in the tuition fees. Please refer to our Instrument Rental Agreement for more details.
- If a student fails to pay their tuition fees by the deadline specified by our Finance Office, their enrollment will be automatically canceled. To re-enroll, students must submit a new application through Qatar Music Academy's application portal and complete all necessary registration procedures.
- Qatar Music Academy reserves the right to make changes to its fee structure and guidelines as needed and at any time. Any modifications will be communicated to students and parents through the appropriate communication channels.

### Tuition fee discount

National students are entitled to a 15% discount on the Academic and Music for All programs.

It's important to note that this national student discount applies solely to the core tuition fees and does not encompass any supplementary activities beyond the scope of the scholarship program. Moreover, it does not extend to cover any extra fees or additional activities (e.g., instrument rental fees, external exam fees, etc.).

### Payment methods

Debit/credit card payments can be made directly to the Academy's cashier during working hours.

Fees can also be paid via bank transfers and through Qatar Music Academy's Administration Software.

## Refund rules

Refunds will be granted on a case-by-case basis based upon the Director's approval.

Tuition fees will **be eligible for reimbursement** under the following circumstances:

### Medical absences:

- When a student is unable to attend group lessons or misses individual lessons due to an extended absence caused by a medical condition and a medical report is provided.
- If a student misses one or two lessons with proper medical documentation, the teacher will reschedule those lessons.
- When a teacher is unable to teach group and/or individual lessons due to medical reasons for an extended period.
- **Beginner student difficulty:** For beginner students struggling with extended virtual classes (applies to all instrumental lessons).
- **Alternative teacher or schedule unavailability:** If Qatar Music Academy cannot offer an alternative teacher or re-schedule lessons, a 100% refund of tuition fees will be granted.
- **Sudden emergencies (case-by-case basis):** In cases of sudden emergencies such as accidents resulting in long-term health repercussions, the sudden death of a close family member, or job loss leading to an abrupt departure from the country, a refund of remaining tuition fees may be considered on a case-by-case basis.

Tuition fees **will not be refunded** in the following situations:

- **Unauthorized absences:** No refunds will be given for unauthorized absences during the academic year. If a student misses three consecutive classes without prior written notice, their seat will be forfeited, and no refund will be issued.
- **Teacher's unavailability:** If a teacher is unable to conduct face-to-face classes, no refund will be provided, and virtual classes will be offered as an alternative.
- **Outside activities conflict:** Tuition fees will not be refunded if a student's participation in other activities outside of QMA clashes with their current QMA schedule.

Please note that in cases of circumstances beyond the Academy's control, such as natural disasters, unexpected public holidays, power outages, severe weather conditions, state emergencies, and viral infections, Qatar Music Academy will develop an alternative plan to accommodate both parties.

## Policy review history:

This policy will be monitored, evaluated, and reviewed by the Pre-University Education Finance Team and approved by the Director of Finance and Administration at Pre-University Education.

Historical Record				
Revision No.	Date	Brief description of change	Approved by	Next review
0	19/11/2023	New policy	Director	01/09/2024