



FAMILY HANDBOOK

2022-2023



أكاديمية قطر للموسيقى
Qatar Music Academy

عضو في مؤسسة قطر
Member of Qatar Foundation

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1. Our Core Values

1.1 | Vision

QMA will be internationally renowned for excellent music education incorporating both Arab and Western music, thereby helping to foster a thriving music culture in Qatar and the region.

1.2 | Mission

Qatar Music Academy (QMA) aims to develop promising talent from the region to be the next generation of world-class musicians, by providing comprehensive music education programs in Arab and Western classical music. Both curricula are based on performance and musicianship. QMA will provide an environment that encourages students to achieve their potential.

1.3 | Strategic Objectives

- To become an internationally renowned Music Academy providing a world-class education.
- To build awareness and appreciation of music in Qatar and the region (traditional Arab and Western classical).
- To promote Qatari Musical Heritage and preserve the Arabic music and Language.
- To ensure the continuous development of QMA's admin and faculty staff skills and competencies.
- To have a transparent, accountable, and sustainable financial model for QMA and ensure its sustainability.

1.4 | Academic Objectives

- To select and nurture musically talented students.
- To establish and build a sense of community within QMA.
- To continuously monitor the progress of individual pupils and QMA as an organization in order to identify and remedy any shortcomings.
- To maintain a high quality of teaching and learning at QMA.
- To develop the necessary infrastructure, i.e. recruitment, resource procurement and the development of procedures and standards.

1.5 | Educational Philosophy

- Every child has the capacity to engage and enjoy music.
- Music education is a lifelong process which enhances individual's preparation for life.

2. Responsibilities

2.1 | Responsibilities of all QMA Students

We encourage and expect our students to:

- Take responsibility for their actions.
- Maintain a sustained and committed effort towards learning and musical achievement.
- Practice their instruments (where applicable) daily.
- Complete their homework every week.
- Be punctual and prepared for every QMA event on and off site.
- Dress in a manner that is appropriate to the QMA setting.
- Be a positive ambassador of QMA on and off site.
- Demonstrate self-respect through cleanliness, grooming and preparation.
- Recognize and learn to appreciate their strengths and weaknesses.
- Address each opportunity at QMA with honesty and thoughtfulness.
- Refrain from bringing anything to school that may compromise their safety, or the safety of others.
- Demonstrate consistent progress in their musical studies.
- Adhere to the attendance policy. (Please see 7.2 for clarification).
- Arrange for an accompanist for any practical exams and performances at least two weeks prior.

2.2 | Further Responsibilities of Students in the Academic Music Program

We expect our students to:

- Prepare thoroughly for their internal compulsory examinations.
- Obtain a level of 3 or above in all reports in order to keep their place in the Academic Program.
- Participate in recitals, rehearsals, student concerts, and any events related to the respective department.
- Maintain a good standard of progress in order to keep their place in the relevant program.
- Understand that moving to another department or changing the instrument during the existing academic year will not be possible without the permission of the Head of Department.
- Arrive on time to their lessons with knowledge that no make-up lessons will be provided if they are 15 minutes late to a class.

2.3 | Responsibilities of Students

Attending the Music for All Program:

We expect our students to:

- Discuss with their instrumental teacher a suitable repertoire.
- Prepare thoroughly for examination where applicable.
- Understand that a lack of consistent progress will result in losing their place on the program for the following year.

2.4 | Responsibilities to Others

We expect our students to:

- Respect the rights of others to be heard and appreciated, within and beyond the classroom.
- Respect all individuals regardless of race, color, religion, gender, or mental/physical ability.
- Respect and honor the codes of conduct of other schools when visiting them.
- Use only language and gestures that are appropriate in a school setting and in keeping with an attitude of respect for all individuals.
- Welcome and support all members of the QMA community and visitors.
- Honor scheduled commitments and give appropriate notice if unable to attend.

2.5 | Responsibilities to QMA Property

We expect our students to:

- Keep personal and common areas in the academy clean and tidy.
- Refrain from eating in the instrumental rooms and classrooms.
- Show care and regard for the building, instruments, equipment, and personal property.
- Avoid making any notes in the QMA library books or the music scores.

2.6 | Responsibilities of Students' Parents

We expect our parents to:

- Show an active interest in their child's music tuition and progress.
- Communicate regularly with the school in an appropriate and respectful manner.
- Help their child to be neat, appropriately dressed and prepared for all music lessons.
- Report their child's absence to the teacher no later than 9.00am on the morning of the lesson.
- Encourage and assist their child to follow the QMA rules.
- Volunteer when possible.

- Participate in events and attend recitals and concerts.
- Check their child's work regularly and make sure he/she practices daily.
- Dress in an appropriate manner; shoulders and knees need to be covered when coming to QMA.
- Turn off their mobile phone during their child's lessons when attending a lesson.
- Make sure their child takes good care of his/her instruments and the QMA facilities.
- Provide an appropriate place for their child to practice without interruption.
- Ensure their child is prepared for all music lessons with all necessary materials.
- Reply to QMA emails in a timely manner where appropriate.
- Understand that if their child does not demonstrate regular practice, consistent progress, a positive attitude, and acceptable behavior they will lose their place at QMA.
- Understand that piano lessons will not begin until an appropriate instrument has been purchased.
- To attend an individual music lessons of their young child (11years old and younger), parents must secure a Special Pass by contacting their instructor. Please note that only one adult can attend a child music lesson (parent/guardian or caretaker but not both at the same time).
- If you would like to meet with your instructors, please email them to schedule an appointment ahead of time.
- Please note, that if you would like your child to have their own music book, please purchase it from musicroom.com.

2.7 | Recommended Practice Times

We expect parents to encourage their children to practice their instruments regularly and let them know that playing a musical instrument is a special privilege. We encourage parents to ask their children to follow the instructions they are given by their teachers and ask their children to set goals rather than simply asking them to practice.

We truly believe in the saying,

“Don't practice until you get it right, practice until you can't go wrong”.

There is no true standard of practice time, and often, daily practice is the best way to improve. We recommend that our beginner students practice for a minimum of 30 minutes daily and up to 60 to 90 minutes for more advanced students.

3. Communication

Contacts | Social media | Newsletter

3.1 | Contacting Faculty

Parents can contact their child's teacher via email or through our school secretary at 44548191. Our faculty members check their emails daily on working days and are expected to respond within one working day of receiving your message. Please note that the QPO teachers may take longer to respond as they may be touring.

3.2 | Communicating with Instrumental Teachers

Instrumental teachers communicate regularly with parents and students via QMA music newsletter or a weekly email. This will provide information including weekly goals, practice requirements and comments from instrumental teachers.

Parents and students must provide QMA with updated phone numbers and emails. Please note that if you contact your child's teacher after their working hours, the teacher will reply to your e-mail the next morning if related to the lesson schedule.

3.3 | Reporting Students' Progress

Parents of students will receive three reports throughout the academic year. In order for a student to maintain his/her place at QMA, a consistent and solid performance is expected. This means that students are required to achieve and maintain 50% above Insufficient Progress in Core skills for instrument, theory, and ensemble sections of the report. Students who have received scholarships are expected to attain a minimum level of 75% skill emerging in each category.

3.4 | Website and Social media

Our website & social media are updated on a regular basis and contain important information about life at QMA, including upcoming events. Please visit www.qatarmusicacademy.com.qa for all our social media accounts.

3.5 | QMA Music Newsletter – The Music Box

The purpose of the Music Box is to provide news, updates, and resources to the QMA community.

- The newsletter is published quarterly during the academic year.
- The newsletter is available in digital format on our website.

4. Academic Music Program

Curriculum | Examinations | Departments

The instrumental curriculum is tailored to the individual needs of each student. Teachers draw from the wide range of tutor books and resources available at the QMA library.

4.1 | General music examinations

- Please note that all students from Grade 1 and above will be enrolled for relevant music theory examinations (all music examinations are taken in English).
- At the end of the third year of instrumental lessons, all students must take an internal practical exam twice a year, one to be held in December and the other one to be held in May.
- Students must receive a pass from Sharqiyyat and WMD internal exams in both, performance, and theory, in order to maintain their place in the Academy.
- Unexplained absence to sit these exams will be considered as a fail.
- In unavoidable circumstances, students will be allowed to take the exam at the next available opportunity.
- QMA does not encourage students to complete two levels of music theory in one year.
- Students who wish to take the ABRSM practical exam in November or in May, are allowed to perform their ABRSM exam pieces in their Internal exam.
- Students in both programs are required to pay for their own ABRSM exams. Information about this will be available at the time of enrollment.

4.2 | Internal Examinations

All students in the Academic Program will be required to complete two internal practical exams. The first will usually take place before the winter break in December, while the second one is held in May. The teachers will decide the most appropriate level for your child. Please contact your instrumental teacher if you need more information regarding these exams and trust their guidance.

4.3 | ABRSM / LRSM and FRSM Diplomas in Performance – Western Music Department (WMD)

(Academic Course Requirements)

Duration of a Diploma Course is 2 academic years, or 1.5 academic years in cases where all requirements have been fulfilled and the required level of preparation and performance has been met.

4.4 | Requirements for ABRSM Diploma exams

Instrumental lesson: During the 90-minute weekly lesson, a 35' program will be prepared in each year of study. Quick Study training will also be included.

All candidates will perform a different recital program of 35 minutes at the end of each academic year of the course from memory. A complete performance with program notes will be presented towards the end of the first year of the course. A complete performance, also with program notes, of the second recital program at QMA will take place several weeks before taking the final exam (diploma). These performances will be open to the general public. Students are actively encouraged to seek additional opportunities to perform their recital programs. Students will also be expected to perform at masterclasses and studio classes held at QMA.

4.5 | Recitals

Students are required to perform a minimum of 4 Recitals (2 individual and 2 ensembles) throughout each academic year, regardless of the duration of the course.

4.6 | Vocal and Instrumental Ensembles

- Choirs: Junior, Middle and Senior Youth and Adults AMD and WMD
Junior and Senior Qatar Youth Choir (entry by audition)
- String: Little Amadeus, Harmony strings
- Beginning Wind Ensemble, Junior Winds, Symphonic Wind & Percussion Ensemble, Jazz Band
- Percussion Ensembles: Junior, Youth and Adults AMD and WMD
- Qatar Youth Orchestra
- Takht:

An ensemble for selected students of Arabic instruments that explores a variety of classical, neo-classical and popular forms throughout the Middle East, encompassing compositional and improvisational techniques unique to non-Western musical cultures. Students perform on traditional instruments, often with faculty members or guest artists.

4.7 | Arab Music Department (AMD)

The program is designed for students who are committed to studying music and for those who are trying to pass a performance entrance exam in order to study in specialized or higher institutes of music internationally. The program in the Arab Music Department is based on individual instrumental coaching, Western musicianship Arab maqam and analysis, choral singing and ensemble playing.

4.8 | Assessment and Certification in the Arab Music Department

Western Musicianship

Musicianship lessons will focus on developing skills and understanding in the following areas: Theory | Aural Training | Solfege (Sight-Reading) | Music Analytical Listening | Western Music History | Composition

Maqamat and Analysis

Arab music theory lessons are based on oral tradition. In these lessons, students will focus on:

Arab Theory | Music Forms Analysis | Arab Music Tradition | Arab Music History | Solfege | Iqa'at (Arabic Rhythmic Cycles)| Arab Music Composing and Instrumentation

Sharqiyyat practical exam

Sharqiyyat practical exam is for all students in the Arab Music Department who have completed 9 months of instrumental tuition, it is an internal exam that requires no fees. Two exams are held throughout the academic year, one in December and a second one in May/June to progress onto the next level. Certificate and level upgrades awarded are subject to fulfilling the musicianship, instrumental and performance criteria of the examination by students. Please note that students in the 'Music for All' Program that would like to sit the Sharqiyyat practical exam have to get their teachers' approval.

For more information, please refer to the Sharqiyyat book and the syllabus.

5. Policy & Conduct

Rules | Regulations | Policies

5.1 | Student Dress Code

The Qatar Music Academy expects students to wear their QMA uniform properly and with pride when they are performing. Students should wear casual (culturally appropriate) clothes to their music lessons. Students may wear a QMA polo shirt.

Please inquire at reception if you have any questions regarding acceptable QMA attire.

The QMA performing uniform (to be provided by parents) includes:

- A white shirt (no logos or patterns)
- Black trousers or a long black skirt.
- Black dress shoes and black socks.
- Or black or white dress with sleeves and to the ankles.

Please see examples of **acceptable** attire while attending the Academy might include:

Girls	Boys
Pants, or Skirts below the knee	Pants
Legging or Skinny Jeans	T-Shirts
T-Shirts	Polo Shirts
Blouses	Dress Shirts
Sandals, Rubber Shoes, and School Leather Shoes	Sandals, Rubber Shoes, and School Leather Shoes

Please see examples of **unacceptable** attire while attending the Academy:

Girls	Boys
Shorts, or Mini Skirts (students 12 years old or above)	Shorts (students 12 years old or above)
Sleeveless Shirts	Sport type vests and Sleeveless Shirts
House Slippers or Flip-flops	House Slippers or Flip-flops

- Ensemble rehearsals dress code: Please note that all students aged 12 years old or above should have their knees covered during ensemble rehearsals: boys should wear long trousers and girls should wear either long trousers or skirts that fall below the knee.

5.2 | Student Attendance Policy

Student must attend all classes on a regular basis to maintain their place in the Academy. If a student is unable to attend an instrumental lesson, music theory class or ensemble, it is their parent's responsibility to notify the teacher by SMS or email before 10 am on the day of the lesson. The SMS should contain the name of the child and the time of the lesson.

Please note the following QMA policies for students' attendance:

1. Qatar Music Academy is not obliged to reschedule classes for any reason other than illness. In this instance the teacher will endeavor to find an alternative time.
2. Students wishing to reschedule lessons for reasons such as holidays, school trips etc. will NOT have this approved and will NOT be permitted to reschedule the lesson.
3. Please note that if a student misses an individual lesson without explanation, the teacher will not be required to reschedule that lesson.
4. Please note that if a student misses two classes over two consecutive weeks without any reason provided; parents will be contacted for an explanation.
5. If there are three unexplained absences over three consecutive weeks, the student will lose his or her place in the Academy. This unauthorized absence will be considered as a serious breach of contract.

5.3 | Unsupervised Practice

Only students attending Secondary school (12 years old and above) and adult students are allowed to practice their instrument unsupervised in the practice rooms. Prior to this, a consent form must be signed by student's teacher.

(Secondary school students) and parent/ guardian. This signed form needs to be taken to the Security which will find a suitable room for a student to practise alone.

5.4 | Illness While at QMA

If a student becomes ill during Academy hours, you will be contacted immediately and asked to pick up your child or make necessary arrangements for your child to be seen by his/her doctor. Please do not send your child to QMA if he/she appears to be developing an illness. We stress the importance of detailing all pre-existing medical conditions on your child's medical forms. For this reason, please do not forget to fill out the medical form included with this handbook.

It is required that we have current telephone numbers of both parents and of another guardian who is available in the case of an emergency.

5.5 | Complaints and Grievances

If you have a complaint or grievance, please approach the relevant department/teacher to arrange a mutually convenient time in order to discuss the issue and try to bring it to an agreeable conclusion. If a satisfactory agreement is not reached, please organize a meeting with the Head of the Department.

5.6 | Harassment

Harassment in any form will not be tolerated at QMA. It is our policy that all students and staff, including members of our security and cleaning teams should enjoy an environment free from all forms of discrimination and harassment. No staff either male or female should be subjected to unsolicited and unwelcome conduct, verbally, physically, sexually, racially, or otherwise derogatory or in the form of discriminatory materials, statements or remarks. Harassment is damaging to the work and school environment and is also illegal. QMA will act positively to investigate alleged harassment claims and to effectively resolve them when an allegation is determined to be valid. Given the nature of the type of harassment, QMA recognizes that the context of a given incident needs to be taken into consideration and also that false accusations can have a serious effect on the reputation of an innocent person. QMA will therefore treat all allegations sensitively and would expect that a person bringing an allegation would act in the same way while the issue is under investigation.

5.7 | Video or Audio Recording

Parents and students must receive written permission from QMA's administration to record classes or lessons. Teachers have the right to deny this permission. Under no circumstances may any video recording include other students within the frame.

5.8 | Financial Transactions

All financial transactions including refund enquiries are the responsibility of the Finance Department only.

5.9 | Termination of Contract

Please check our Tuition Fee Policy.

6. General guidelines

6.1 | Students' Privacy

Please note that if you have accepted and signed the Student photo and Video permission section of the Student Agreement, you acknowledge that QMA has the right to take photos and videos of students while taking part in individual or group performances inside and outside QMA premises, classrooms and other school related activities; for the purpose of promoting music and QMA both locally and internationally. As such, students' photographs and videos may be uploaded to any of the social network sites and QMA websites.

6.2 | Mobile Phones

Please note that the use of Mobile phones is not allowed inside the QMA building unless there is a serious need to contact emergency services. Parents are only allowed to use their phone in the main entrance/lobby for browsing or texting.

6.3 | Food and Drinks

With the exception of bottled water, food and drinks are only allowed in the lobby area and not in the classroom, studios or corridors. Parents and students are responsible for the proper disposal of food and drink items in the bins provided. The pantry area is for staff and faculty use only.

6.4 | Items Not Permitted within the QMA Building

Please note that balls, marbles, scooter boards, bicycles and other toys are not permitted in the QMA building.

6.5 | Pets

Please note that pets are not allowed in the QMA building.

6.6 | Property Damage Liability

Parents are responsible for any damage their child may cause while on the QMA premises.

6.7 | Child Collection

Please note that only one parent or guardian is allowed in the QMA building for 3 minutes to pick up and drop off their children to their classrooms/lobby. Students under 12 years of age must wait inside the building for collection.

Security Guards and/or any QMA staff are not responsible for looking after students before and after their classes.

Students who are waiting between their lessons should be seated in the library. Parents should wait in the lobby and not in the corridors.

6.8 | Public Parking Space

Public parking spaces are around QMA's building. (Building 8).

Please note that parking spaces are handled by Katara Security not by QMA.

6.9 | Lost Property (Lost and Found)

The lost and found cupboard is located in the security room. Students and parents are welcome to enquire about their lost items there. The security guards will assist you on how to claim any lost items.

All lost and found items will be handed over to Qatar Foundation, Security Department at the end of school year (June).

7. Facilities & Resources

7.1 | Library

The library provides a welcoming environment in which students may read and study. Students may use any of the resources available in the library. The librarian is available to assist students with finding materials, instructing students in library skills and to recommend books. Our collection provides both print and non-print resources that meet the needs of the QMA community. Books, journals and DVDs are carefully selected to ensure a high-quality collection that is appropriate for music projects.

Please note that lost materials will be charged to parents. If the item is not returned by the due date, there will be two requests to return the lost book, one written and one by phone. If the item is not returned after four weeks, parents will be charged with the replacement cost.

The library pens from 2:00 pm to 5:00 pm on weekdays for the general public.

Please bear in mind the following:

- Students are not permitted to write on library books.
- Some library books are loaned with CDs, if the borrower returns the book without a CD, the librarian will simply return it and the borrower will be charged for the book.
- If the borrower damages a book, the Librarian will return the book and the borrower will be charged for it.

7.2 | Music Lab

Students are not allowed to enter the Music Lab without a teacher.

Procedure to access the Music Lab:

- Students are required to go to the security desk to check in before entering the lab. This is for students wanting to work individually without a teacher. The security will open the music lab for you. Adult students will be required to leave their Qatar ID at the security desk and specify the times that they will be using the lab.
- When finished, adult students should go back to the security desk to check out and collect your Qatar ID.
- The music lab is strictly for music technology use only. Students are not allowed to use the computers for social media. Violation of this rule will lead to disciplinary action.
- Please note that students are not allowed to download or upload the files when using a computer or to create their own folder to save their work. Their work must be saved on a cloud service.
- When facing a problem with the Audio interface/software please refer immediately to QMA teachers, Ahmed Al- Karawi or Ravell Galil.

Please note that all materials must be returned a week before the last day of the academic year.

8. Instrument Rental Policy

Students may rent their instruments from QMA throughout the academic year. All rentals are dependent on instrument availability and must be returned to QMA at the end of the school year in good condition.

The Instrument Rental Agreement form is available through QMA's Finance office.

8.1 | Rent (Non-Refundable Amount)

A rental fee must be paid by card "Debit or Credit Card" at the QMA Finance Office (or online) in advance at the beginning of the rental period. A guarantee cheque will be requested that will not be cashed, unless the condition of the returned instrument does not match the condition agreed upon handover. This cheque will be returned to the borrower after the return of the instrument in the same condition.

A list of rental fees for each instrument are available through QMA's finance office.

8.2 | Rental Agreement Duration

The instrument rental period starts on August 22, 2021 and end on June 16, 2022.

QMA holds the right to cash the guarantee cheque in case there are any delays in returning the instrument.

8.3 | Instrument Security

The borrower must take full responsibility for the security of their instrument from the time of receipt until its return to QMA on the agreed date.

The borrower is not allowed to travel with any QMA instrument abroad unless the trip is initiated by the Academy.

8.4 | Delivery and Receipt

Condition of the instrument:

A QMA representative employee will make the Instrument available to the borrower for inspection on the delivery date, and upon taking possession of the Instrument, the borrower must acknowledge that the Instrument is in the condition described on the Instrument Rental agreement form provided to them.

The borrower must then return the instrument to QMA at the end of the rental period in same condition in which it was upon taking possession, and QMA will then return the guarantee cheque to borrower and the agreement will have ended.

Use, Maintenance & Repair:

Only the borrower list on the Instrumental Rental Agreement form can use the instrument during the agreement period and must not lend the instrument to any third party.

In the event the borrower returns the Instrument at the end of the agreement period in bad condition, QMA will proceed to determine the type of damages and cost. The borrower will then be charged the full repair/replacement amount, including any shipping and handling fees for a replacement instrument if the original instrument cannot be salvaged. The Instrument repair will be conducted by specialists accredited by QMA.

8.5 | Instrument Recall:

QMA reserves the right to request the borrower to return the instrument any time during the agreement period for maintenance or repair as well as replacement.

8.6 | Cancellation

QMA reserves the right to cancel the agreement, if any of the below scenarios occurs:

- The instrument is lost/damaged/unreturned due to confiscation by customs
- Losing the instrument will be deemed a default on the agreement and full replacement costs, including shipping and handling fees for a replacement instrument will be charged to the borrower.
- In the event of the barrows lends or lease the instrument to a third party.
- In the event of the cancelation the borrower's student agreement, the Instrument Rental Agreement will be canceled simultaneously. The borrower must return the instrument immediately and the rent amount will not be refunded.

8.7 | The Applicable Law

The Instrument Rental Agreement shall be governed and construed in accordance with laws of the State of Qatar.

Courts in the State of Qatar shall have the exclusive jurisdiction over any issue that arises in connection to the Agreement.

9. COVID-19

9.1 | Pandemic Safety Protocols & Procedures

At Qatar Music Academy, we are doing our best to handle each situation we come across calmly and efficiently. Our primary concern is to adhere to the safety and preventive measures for everyone's well-being while in the QMA building. We are guided by the updates we receive from Qatar Foundation's Primary Health Care Center (QF-PHCC) that adhere to the Ministry of Health (MOPH) guidelines. Each reported case is uniquely different from the others. Hence, it is monitored closely and treated confidentially.

You are kindly requested to adhere to the necessary safety precautionary and preventive measures before entering and while inside QMA premises.

Our protocols with regards to dealing with suspected COVID-19 Cases

Within QMA premises

Teacher's responsibilities

1. If a student shows any symptoms (i.e. fever, cough, cold) at QMA, the teacher is required to take that student to the Care Room (Room 1).
2. Please call and request the parents/guardians to collect their child as soon as possible from the Care room.
3. For adult students, the teacher can arrange the transportation to home or hospital depending on the severity of the symptoms.
4. Discuss and arrange for an online lesson.

Liaison Officer's Responsibilities

1. Begin the contact tracing procedure (affected person and everyone who has had close contact with them). The Liaison Officer will then call the parents/guardians, students, and teachers for other information. Everyone is kindly requested to cooperate.
2. Coordinate with housekeeping for extensive cleaning and disinfecting of any rooms and areas used by the affected person.
3. Report the case to the QF-PUE Task Force and MOPH separately.

Outside QMA Premises

Parent/Students' Responsibilities

1. Inform the student's teacher. Please provide the teacher with detailed and accurate information (such as but not limited to Qatar ID number, date the symptoms began to present themselves, names of the people who have had close contact, last day in the QMA building/last class attended)
2. Discuss the arrangement of online classes with your teacher (when appropriate).

Note: Parents/guardians must seek medical assistance for proper care. The suspected student must also be tested for COVID19 to address the level of medical attention. While waiting for the result, please DO NOT come to school.

Teacher's Responsibilities

Report to the Liaison Officer and Head of the Department regarding any cases that have come to your attention with detailed and accurate information.

**Thank you for reading our
Family Handbook.**



أكاديمية قطر للموسيقى
Qatar Music Academy

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